



# North Central District Health Department

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Patrice A. Sulik, MPH, R.S.  
Director of Health

**Committee Meeting Minutes  
North Central District Health Department  
Strategic Planning Committee  
Monday, August 28, 2017, 5:30 PM  
North Central District Health Department Headquarters  
31 North Main Street  
Enfield, CT**

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VERNON TOWN CLERK  
17 AUG 30 PM 1:05

The meeting started at 5:34 PM.

Attendees: Ben Rodriguez, Cathy Rebai and Patrice Sulik

There was discussion on the Community Health Needs Assessment that staff is conducting under the Preventive Health Block Grant that will inform public health priorities for the community. All data collection and analysis will be complete by the end of September 2018, in accordance with the grant contract.

The assessment will include data from the hospitals that are in the catchment area of our Member-Towns, data from the State Health Improvement Plan and the United Way ALICE report. The District will also conduct Key Informant Interviews, survey the School Nurses in our Member-Towns, and conduct focus groups with Seniors, Adults and Teens in the community to gather qualitative data.

The Committee wants to continue moving a strategic planning process forward and discussed options for the best approach. The timing of budget preparation is a factor. Ben will prepare a one page document for the Board Meeting on key health indicators that include links to additional information. Ben will follow up with a brief survey between the September and October Board Meetings.

The meeting ended at 7:04 PM.